



OCHAPOWACE

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CHIEF DENTON GEORGE MEMORIAL MULTIPLEX

Ochapowace Nation – Job Posting

Position: HEAD COOK

Status: Full-Time / Term

JOB SUMMARY:

We are looking for an experienced Head Cook to take charge of kitchen operations, including leading the staff in all matters related to food preparation for a TERM position. You will be required to ensure that there are adequate food supplies, to plan the menu, and to see that the kitchen and equipment are always kept immaculate. Leadership skills are needed to ensure that your team understands what is required of them and be able to handle multiple duties simultaneously and should be extremely organized. The Head Cook will report to the Kitchen Supervisor.

DUTIES & RESPONSIBILITIES:

- Planning and supervising tasks carried out by the food preparation staff.
- Taking responsibility for the health and safety of the food team.
- Planning food menus and ensuring that the menu is fresh and well presented.
- Keeping abreast of culinary trends and incorporating these into the menu.
- Developing recipes and determining how best to present dishes.
- Ordering food and supplies, such as kitchen equipment, and keeping an updated inventory.
- Dealing with suppliers.
- Checking regularly that the equipment and work areas are kept spotless.
- Keeping abreast of and complying with the latest health and safety laws and regulations.

QUALIFICATIONS:

- A high school diploma or equivalent. Preferably training at a community college, technical school, culinary arts school, or 4-year college.
- Excellent communication skills and work unsupervised,
- Knowledge of culinary trends.
- A proven ability to create unique and delicious dishes.
- The ability to multitask and cope in a high-pressure environment.
- May need to work flexible schedule including days, evening, weekends, and public holidays,
- A Criminal Record Check (Vulnerable Sector) and Prohibited drug test

***Selection Process:** Candidates will be selected for this position based on their skill, ability, experience, and qualifications as identified in the resume. Therefore, only those selected for interviews will be contacted.*

Application Deadline: September 18, 2023 @ 4:30 p.m.

Please send your Resume and Cover letter, with three (3) References to: hr@ochapowace.ca